

Executive Board Meeting
SkillsUSA Maine
United Technologies Center
October 21, 2009

Members Present:

Don Jalbert – H.S. Director - LRTC, Hal Casey –Secretary/Webmaster, Darlene Bruns – Treasurer - WRVC, Doc Hannaford – Past Director, Don Wade – EMCC, Wayne Jackson- UTC, Les Stackpole – EMCC, Leilani Cyr – Tri County, Hernan Ammerman – Region 3, Rodney Verrill – NESCOM, Pete Barlow – Region 9, Norm Jamison - Region 9, Jeanette Vanidestine- LRTC, Robert Zabierek – Region 2, Holly Scribner – WCTC, Lyndey Farmer – WCTC, Amy White – PIRCTC, Carol Pelletier – MCST, Eric York – PJC, Bob McShane – SCRTC, Charlie Fontaine – FRATC, Keith Trafton – SMCC, Susan Taylor – MVR10, Andrew Trowbridge – State Officer Advisor - HCTC, Clarissa Westleigh – State Secretary, Kayla Blandchard – State President

Meeting called to order by Don Jalbert at 8:30 am

The State officers led us in the Pledge of Allegiance and SkillsUSA Pledge.

Secretaries Report:

The secretaries report of 04/08/09 and 09/12/09 was presented.

Motion: Approve the April 2009 and September 2009 minutes as presented. Made by Wayne Jackson seconded by Andrew Trowbridge.
Vote Unanimous.

Treasurer's Report:

The treasurer's report was presented.

Motion: Approve the treasurer's report as presented. Made by Pete Barlow seconded by Wayne Jackson.
Vote Unanimous.

Appropriate expenditures for contests: Discussion was held around the correspondence from Oxford Hills about paying for a substitute for a teacher that judged a contest. Those in attendance were in agreement that we do not compensate for volunteers – judges or other for any of the state conferences. Always considered judges as volunteers. Substitutes are a local school issue and needs to be part of that schools budget. We will look at adding to the judge's packet about what is an appropriate expenditure for the conference/contest areas.

State Officers:

Fall Leadership – Fall leadership theme is “Connecting the Opportunities through Community Service”. The state officers feel it is important for members to understand their responsibility in their local community and in their local SkillsUSA Chapter. Once again this year the Maine National Guard Armory, Augusta will be the site of the conference and the ANG will be providing lunch and the “blow up” obstacle course. Rooms have been arranged at a special rate at the America’ Best Inn, phone 622-3776, make sure you tell them you are with SkillsUSA to get the special rate.

In conjunction with the Fall Leadership Hal Casey will be offering a one-day local officer training. This will cost \$5 per person (to cover lunch).

We are asking that each school in attendance bring something to use as door prizes.

State Officer Elections – Election of officers happens twice a year, once in March and again in November, with half the team serving from March to March and the other half serving November to November. Officer candidates need to be there by 8 am for the meet and greet. Elections and speeches will be held during lunch. Each school present will receive 2 ballots for voting.

State Officer Advisor Opening – Sent out application for state officer advisor and received no responses. Made several phone calls without any takers. Have contacted Nancy Cole Past officer advisor and she is willing to step in. If all meetings are in Bangor Leilani Cyr is willing to serve as the State Officer Advisor.

Motion: To nominate Leilani Cyr as the New State Officer Advisor. Made by Carol Pelletier, seconded by Doc Hannaford.

Vote: Unanimous

State Directors Report:

State Directors Training - Don attended this training in August. He reported that they had good breakouts and sharing with other state directors. Don would also like to complete the State Director Certification. Don would like to apply to have state director training in Maine.

One of the opening night speakers former VICA member now a multi millionaire – how do you define success –it doesn’t matter if you are successful you need to be significant.

The question for the state organization is: How do we move from being successful to being significant?

The New SkillsUSA Store is Open Now - The all-new SkillsUSAStore.org is open with an array of new products including fashion apparel, accessories and gift items. Log on then to order stylish clothing and accessories that help you show your pride in SkillsUSA!

On Sept. 18, the SkillsUSAStore.org site expanded to include all chapter supplies and competition uniforms. Inventory transfer from our previous supplier should be complete by this date.

National Conference Pin and T-Shirt Contest - February 1, 2010 is the deadline for the entries to the SkillsUSA National Conference Pin and T-Shirt competition. This event is open to all paid student members of SkillsUSA. What a great way to have a student and advisor from your state recognized in front of a national audience. Paid registration to nationals, a plaque for teacher and student, plus a school grant to the advisor of the winning student will be announced at a later date. Rules are in the Membership Kit and are also posted on the SkillsUSA Web site at: <http://www.skillsusa.org/compete/other.shtml>.

Questions may be directed to Karen Perrino at 703-737-0610 or to kperrino@skillsusa.org.

Special note: The National Conference Pin & T-Shirt contests are SEPARATE from our state t-shirt & state pin design contests ... though both pins & t-shirts that win a gold @ states now have the chance to go on and compete at the national level.

Call for SkillsUSA Talent - Do you have a talented singer in your state who would enjoy a special performance opportunity? SkillsUSA seeks talented singers for the Opening Ceremony or Awards Ceremony during the 2010 SkillsUSA National Conference. We are looking for a SkillsUSA student member to sing the National Anthem or another patriotic song appropriate for opening a general session. Singers may sing a capella or to a pre-recorded instrumental track. Send in all audition videotapes on DVD, postmarked by February 1, 2010 to: Karen Perrino, SkillsUSA, 14001 SkillsUSA Way, Leesburg, VA 20176. Questions may be directed to Karen at 703-737-0610 or kperrino@skillsusa.org.

Free SkillsUSA Advisor Membership Incentives - Register at least 20 student members plus one or more professionals by November 16, 2009, and you will receive a free SkillsUSA DVD plus an 8.5x11 SkillsUSA logo podium sign. These materials allow instructors to showcase their SkillsUSA affiliation in a classroom or at special events (total value: \$20.00).

Instructors who submit a roster with 100-percent membership plus one or more professionals will also receive a SkillsUSA Program of Work calendar (value: \$5.95). **This can be done by signing your school up as a Total Participation School (TPP)** Deadline: Your roster must be submitted online or postmarked by November 16, 2009, to receive these free items.

Delmar Cengage Learning Green Challenge - One of our sponsors, Delmar Cengage Learning has developed an online Green Challenge Quiz for SkillsUSA students only. The top scorer of this quiz will enter their teacher into a drawing for a \$500 American Express gift card. Don't miss this opportunity to win some "green" by showing off how green their students are! To take the quiz, go to <http://cengagelearning.aptaacorp.com/CGI/>.

NTHS Scholarships Offered - SkillsUSA has once again teamed up with the National Technical Honor Society (NTHS) to promote outstanding student achievement within technical education. SkillsUSA is offering four \$1,000 scholarships through NTHS (two college/postsecondary and two high school), and these will be awarded at the 2010 national conference. The deadline is March 1, 2010. For more information, go to <http://www.skillsusa.org/students/nths.shtml>.

National Hotel Lottery - We drew #28 in the lottery and have received the form to rank the hotels. We recommend that our first choice be our current hotel. This hotel caters to our state and being the only state has its positive points. Maybe not the best location, but not is a good location – being the only state in the hotel has it’s advantages.

Motion: That we rank the Hilton Garden Inn – Kansas City KS as our first choice. Made by Norm Jamison, Seconded by Wayne Jackson.

Vote Unanimous

Work-Force Ready System Update - Fee for testing will be appropriate expenditures from Perkins. This is due to the work of Nationals working with lawmakers in Washington. The Workforce Ready Site is up, more tests are available and they are looking for field test sites.

There are also 10 questions sample so you can see what those test look like.

<http://www.workforcereadysystem.org/demo.shtml>

Old Business:

State Website – We still need information from local chapters for the website. We are looking for pictures, articles, whatever your chapter might want to share. We need to put more information on the site about the national community service awards, student2student program, national week of service, etc.

Budget Development – Proposed Budget: The proposed budget was presented. This budget has expenditures being less than anticipated revenues. Conference expenses – judge’s rooms need to be adjusted to \$2,400. With this change proposed expenses are now \$300 more than proposed revenue.

A discussion was had about reducing fees – contest fees – chapter fees – early registration fee. The suggestion that were made:

- Charter fees should be stepped according to the size of the school.
- Hold the money for now due to future economic situation coming from the state.
- Reduce the charter fees to \$250 for this year and hold the balance as needed.
- Create needs based scholarships for Nationals.

Any break we make should be at the State level and not the national level. At the state level we can help more students. It is possible to do both – reduce the charter fee and reduce the registration - competition fees. Leave charter fees alone for this year – reduce the registration fees for contestants

Motion: We reduce the state conference registration fees for contestants attending the 2010 conference to \$50. Made by Leilani Cyr seconded by Don Wade. Vote in favor 20, opposed 5 abstain 1

Vote: Carries

*Motion: That the budget be adopted as revised. Made by Susan Taylor second Doc Hannaford.
Vote Unanimous*

Charter fees notices of \$350 due by 11/15 – once paid each chapter will receive the new contest standards on CD with last year’s competitions. Any school that has paid their fee by the Fall Leadership Conference can pick up their CD at the conference; all others will be available at the December meeting.

Meeting schedule for 2009-2010 – A survey was conducted at the end of last year on the best way to hold our meetings. 60% of those responding said they would rather meet face to face – of that most said they would rather meet at a single location.

This years meeting dates are:

September, 13	Saturday	Leadership Team
October 21	Wednesday	Executive Committee
November 2	Monday	Fall Leadership
December 16	Wednesday	Executive Committee
January 9	Saturday	Leadership Team
February 9	Tuesday	Executive Committee
March 11 and 12	Thursday/Friday	State Conference
April 13	Tuesday	Executive Committee

Motion: That we use UTC Bangor as the location for all Executive Board meetings. Made by Clarissa Westleigh, second Darlene Bruns.

Vote: In favor 25, Opposed 1

Vote: Carries.

Competition Committee Report – They looked at the current March conference structure and recommend that we stay with the same conference format that we currently have. This gives the students an opportunity that they would not have with a one-day conference.

They looked at the contest structure including how many in a contest – who should compete – which contests do we hold. How well do our state competitions mirror the national competitions? They recommend that we should give as many students as possible the chance to compete on the state level. No matter what the number in a competition. Keep as many competitions as possible available for the students.

New Demo Contests – The new demo contests for this year are Information Security, Welding Sculpture, Sustainability Solutions, 911 Dispatch, and T-Shirt Design

New Business:

Proposed Bylaw changes:

Section 5 - Chapters in Good/Bad Standing.

A - iii) Member schools must have representation at 3 of the 4 State Executive Committee meetings and must be involved with the planning and/or oversight of three contest area(s) or conference tasks for the State Skills Championships.

Motion: That Section 5.A.iii be changed as presented. Moved by Don Wade, second Jeanette Vanidestine.

Vote; unanimous.

ARTICLE VII – STUDENT OFFICERS

Section 1 - SkillsUSA Maine Student Officers. The student officers of the Association shall consist of a maximum team of eight, with an average of 4 officers being elected at each conference.

Section 2 - Election and Term of Office. A slate of officers will be elected annually at either the Fall Leadership Conference or the State Leadership and Skills Conference in accordance with Section 1. All officers of the association shall be elected by a majority vote of the delegates. All votes shall be by written ballot. The term of office shall commence at the close of either conference and shall be for one year.

Motion: That Article VII Section 1 and Article VII Section 2 be changed as presented. Moved by Andrew Trowbridge, second Leilani Cyr. Vote; unanimous.

Other:

Competition Responsibilities – The responsibility signup sheet was passed around. This list will be typed and will be available through email and the state website.

New Survey – We will use survey monkey to create another survey to collect data on which contests each school believes they might have a contestant in.

State T-Shirt Contest – We will run the contest according to national standards. The t-shirt will have the year “2010” on it and will also become the state t-shirt for nationals.

State Conference T-Shirts – We are going to use last years state t-shirt design as the 2010 Conference t-shirt.

Adjourn:

Respectfully Submitted:

Harold L. Casey, Jr.